



CYNTHIA A. HARDING, M.P.H.  
Interim Director

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December 8, 2014

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.  
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO  
ACCEPT NOTICE OF AWARD NUMBER 5U62PS003962-02 REVISED,  
AMENDMENT 3, FROM THE CENTERS FOR DISEASE CONTROL AND  
PREVENTION FOR HIV CASE AND INCIDENCE SURVEILLANCE**

This is to notify you that I am exercising the delegated authority approved by your Board on April 30, 2013, to accept future awards and/or amendments that are consistent with the requirements of the Centers for Disease Control and Prevention's (CDC) Notice of Award (NA) Number 1U62PS003962-01 that reflect non-material and/or ministerial revisions to the awards terms and conditions, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

On February 25 and June 16, 2014, the Director of the Department of Public Health (DPH) notified your Board that he was exercising delegated authority to accept two NAs in the total amount of \$1,410,545, which represented 60 percent of the total estimated annual financial assistance (FA) award of \$2,350,908 for calendar year (CY) 2014. The NAs also included a direct assistance (DA) award in the amount of \$3,406, which represented 60 percent of the total estimated DA for Statistical Analysis Software activities during CY 2014.

On September 24, 2014, I notified your Board that I was exercising delegated authority to accept NA Number 5U62PS003962-02 REVISED, Amendment 2, which provided funds in the amount \$1,015,138 and an additional DA award in the amount of \$2,271, which represented the remaining funding for CY 2014, for a revised award total of \$2,425,684 and \$5,677 for DA. The NA also approved the revised budget submitted by DPH on June 30, 2014.

Each Supervisor  
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Under the authority referenced above, I will accept NA Number 5U62PS003962-02 REVISED, Amendment 3, issued on October 24, 2014, which authorizes a change in the Principal Investigator and Authorized Signing Official for HIV Surveillance program activities due to a change of employment for the previous Principal Investigator. All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.

County Counsel has reviewed and approved the NA as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:nb  
#03143

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors